

**UNAPPROVED SCHOOL BOARD PROCEEDINGS**  
**November 8, 2021**

The School Board of Sisseton School District 54-2 met in regular session on Monday, November 8, 2021, at 5:30 p.m., in the Sisseton School Multipurpose room.

Members present: W. Rice, L. Wegener, C. Deutsch, J. Eastman, J. Evenson, W. Hawkins, S. Johnson, J. Schaunaman and S. Stickland

Others in Attendance: Dr. Meyer, Lori Kuschel, Jim Frederick, Dawn Hoeke, Dr. April Moen, Dr. Michelle Greseth, David Peterson, Kevin Deutsch, Curt Littau, Eric Heath, Sara Lincoln

Pres. Rice called the regular meeting to order at 5:30 p.m.

Pledge of Allegiance

PUBLIC INPUT: None

Conflict Disclosure Authorization: None

The payroll for October was: Gen Fund: Instr \$308,108.46, Spec Prog \$71,650.34, Supp Srvc-Instr \$21,394.80, Student: \$23,927.78, Gen Admin \$16,595.81, Sch Admin \$56,159.32, Business \$112,646.87, Commun Srvc \$473.54, Co-Curricular-Male \$5,551.75, Female \$2,393.42, Combined \$8,763.54, **Total General Fund** \$627,665.63, **Spec Ed Fund-Instr/Spec Prog** \$126,659.66, **Food Service Fund-Serv** \$17,905.33, **Preschool/WASP/Dr Ed** \$12,344.11

The following financial report as of 10/30/21 was presented: General Fund Bal 10/1/21 \$417,043.89, Rev-Local \$82,225.97, County \$25,414.37, State \$524,642.00, Fed \$21,055.35, Receivables \$634,630.00, Transfers In \$.00, Expenditures \$749,902.09, Bal 10/30/21 \$955,109.49. Capital Outlay Fund Bal 10/1/21 \$4,028,045.60, Rev-Local \$28,213.32, Fed \$.00, Receivables \$.00, Expenditures \$6,861.63, Bal 10/30/21 \$4,049,397.29. Special Ed Fund Bal 10/1/21 \$733,327.46, Rev-Local \$21,843.27, State \$.00, Fed \$33,980.86, Receivables \$5,865.00, Expenditures \$148,882.07, Bal 10/30/21 \$646,134.52. Federal Fund Bal 10/1/21 \$11,383,291.09, Rev-Local \$287.70, Fed \$.00, Transfers Out \$.00, Bal 10/30/21 \$11,383,578.79. Food Service Fund Bal 10/1/21 \$239,890.81, Rev-Local \$1,782.11, Fed \$.00, Receivables \$85,746.48, Expenditures \$66,220.18, Bal 10/30/21 \$261,199.22. Preschool/WASP/Dr Ed Fund Bal 10/1/21 \$44,640.17, Rev-Local \$6,874.92, Fed \$5,800.00, Receivables \$99.75, Expenditures \$12,446.93, Bal 10/30/21 \$44,967.91. Custodial-Imprest Fund Bal 10/1/21 \$335,137.36, Rev-Local \$10,718.49, Expenditures, \$7,131.46, Bal 10/30/21 \$338,724.39.

**Paid Prior:** Purchase Power Postage 1,500.00. **Regular Monthly Bills:** ABA eCARE Serv 130.06, Access Systems Serv 3,338.88, ACP Direct Supp 853.86, AED First Response Supp 3,258.00, John Agnew Trvl 307.00, American Express Supp 3,391.32, A-Ox Welding Supply Co Supp 406.75, John Appel Trvl 36.96, Aramark Rentals 69.30, AT&T Mobility Serv 217.88, Avel eCARE LLC Serv 17,603.00, Avera St. Luke's Serv 734.40, Barnhart Industries Supp 383.59, Baus Oil Co Fuel 9,861.41, Big Stone Therapies Serv 4,695.80, Bimbo Bakeries USA Food 1,424.28, Blick Art Materials Supp 102.91, Buche Foods Food 165.91, Buche Hardware Supp 25.76, Sarina Budack Trvl 89.50, ByteSpeed Supp 15,845.00, Gregory Cantine Serv 125.00, Kevin Cantine Serv 125.00, Cash-Wa Distributing Co of Fargo Food 6,396.88, City of Sisseton Serv 6,866.17, Carson Cobb Serv 43.25, Cole Papers Supp 1,462.20, Colonial Research Chem Corp, Supp 987.50, Community Transit Transp 776.25, Creative Rewards Supp 15.00, Culinex Supp 581.30, Custodial-Imprest Fund Trvl 1,374.91, Dakota Western Corporation Supp 539.60, Decker Supp 128.65, Discovery Education Inc Software 915.75, Dan Duenwald Serv 1,000.00, East Side Jersey Dairy Inc Food 4,106.27, Eide Bailly LLP Serv 17,500.00, First Call Auto Parts Supp 1,257.71, Flinn Scientific Supp 413.40, Harlow's Bus Sales, Inc Supp 460.06, Hauff Mid-American Sports Supp 4,000.00, Richard Hausvik Serv 42.00, Eric Heath Serv 95.00, Pam Hendrickson Serv 178.16, Rick Hendrickson Serv 95.00, Hillyard/Sioux Falls Supp 222.16, Infinite Campus Software 3,801.50, Innovative Office Solutions Supp 147.37, J. W. Pepper & Son Inc Supp 767.94, Troy Johnson Serv 125.00, Jeff Jorgenson Serv 125.00, K&K Convenience Store Food 86.12, Lakes Gas Co Fuel 283.31, Lakeshore Learning Materials Supp 1,029.45, Learning A-Z Software 706.00, Learning Without Tears Workbooks 585.80, Literacy Resources Software 199.95, Jason Mack Serv 174.56, Marco Technologies Serv 276.20, Marshall County Health Care Serv 4,676.12, Tera McDonnell Trvl 139.42, Duane Meyer Serv 144.56, Milbank School District Fees 100.00, Nasco Supp 427.06, NSU Distance Learning 567.14, Office of Weights And Measures Serv 28.00, Office Peeps Repairs 546.17, OtterTail Power Company Utilities 19,590.13, Steven Owen Trvl 406.00, PG Golf LLC Supp 157.94, Productivity Plus Account Repairs 678.76, Professional Hearing Services Serv 322.00, Roberts County Sheriff's Office Serv 50.00, Roberts County Treasurer Serv 34.04, Roberts County Weed Office Serv 517.50, Monte Robinson Serv 125.00, Rosalie's LLC Food 415.06, Dan Runia Serv 125.00, Ryan's Candy Food 229.13, Paul Schmig Serv 125.00, Scholastic Book Fairs Supp 249.82, School Specialty Supp 43.68, SD Dept of Human Services Tuition 131.92, SDACCC Fees 225.00, SDHSA Supp 9.00, Shoutpoint

Software 1,380.00, Karen Siriban Serv 43.25, Sisseton Courier Proceedings 237.99, Sisseton WS Student Council Food 1,770.00, SLP Toolkit, LLC Software 215.00, SmartCareOS Software 109.00, SNS Auto Supply Supp 134.50, State Industrial Products Supp 713.57, Becky Steen Refund 50.00, Stillson Service Supp 2,197.94, Supreme School Supply Supp 106.86, Jordan Sutton Serv 125.00, SYNCB/Amazon Supp 3,730.69, Teachwell Solutions Serv 13,420.00, Teals Market Food 1,546.29, Thelin Auto Body LLC Serv 297.00, Time Management Systems Serv 471.00, Tri State Building Center Supp 273.97, Tri State Water Rentals 68.55, TSA Consulting Group Inc Serv 50.00, Twin Valley Tire Supp 2,118.13, Typing Agent Software 1,800.00, Unity School Bus Parts Supplies 203.32, US Bank Voyager Fleet Systems Trvl 162.69, US Foods Food 26,763.91, Steve Van Herdee Serv 195.56, Venture Communications Coop Comm 2,692.54, Verizon Wireless Comm 147.80, Spencer Wanna MIge 730.38, Ward's Science Supp 1,649.83, Dakota Potter Supply Supp 746.14. **Custodial-Imprest Bills:** SDSU All State Chorus Reg 35.00, Northern State University All State Chorus Practice 48.00, Lance Haug FB Meals 105.00, Tera McDonnell All State Chorus Meals Brookings 24.50, Tera McDonnell All State Chorus Meals Aberdeen 24.50, Charles Hruby Cross Country Meals Webster 14.00, Jennifer Fisher VB Meals Milnor 112.00, Jennifer Fisher VB Meals Clark 112.00, Tera McDonnell All State Chorus Meals Rapid City 562.00, Webster Area School District Region CC Share of Expenses 64.00, Safeway Floral All State Chorus Flowers 231.91, Jennifer Fisher VB Meals Redfield 42.00.

The consent agenda which included the minutes of the October 12, 2021 School Board Meeting and October 13, 2021 Special School Board Meeting, and financial reports and claims for payment for the Custodial accounts as well as the District accounts were presented to the Board for approval.

**ACTION NO: 3280** A motion was made by C. Deutsch and seconded by J. Schaunaman to approve the consent agenda. All members voting aye, the motion carried.

**RECOGNITION:** None

**ACTION NO: 3281** A motion was made by L. Wegener and seconded by J. Evenson to approve the agenda as presented. All members voting aye, the motion carried.

**INFORMATIVE ITEMS:**

Dr. Meyer provided a review of the 2020-21 District Report Card. Complete report card data is available upon request in the Business Office.

Dr. Meyer reviewed the Sisseton School District Safe Return Plan. This will need to be reauthorized at the December meeting.

Dr. Meyer gave the first reading of the following policies: ACAA: Sexual Harassment Policy; ACAA Sexual Harassment Regulation; ACAA-E(1) Sexual Harassment Complaint Report Form; ACAA-E(2) Sexual Harassment Complaint Appeal to Superintendent Form; ACAA-E(3) Sexual Harassment Complaint Appeal to School Board Form.

Dr. Meyer gave the second reading of the following policies: JEG – Exemptions from School Attendance; JED – Student Absences and Excuses.

**ACTION ITEMS:**

L. Kuschel requested the Board to approve the following staff hires and resignations:

New Staff

Noncertified	Sarah Gamber	Change from WS Paraprofessional to WS 10-month Secretary
Certified	Eric Heath	Boys Basketball
Certified	Charles Hruby	Asst. Boys Basketball
Noncertified	Sara Lincoln	Elementary Sports Skills-Fall
Certified	Victor Mendoza	Middle School Education-2 <sup>nd</sup> sem. MA (5) \$26,129.76

Resignations

Certified	Eric Heath	Asst. Girls Basketball
Noncertified	Becky Steen	MS Secretary

11-18-21

**ACTION NO: 3282** A motion was made by C. Deutsch and seconded by L. Wegener to approve new staff and staff resignations as presented. All members voting aye, the motion carried.

ACTION NO: 3283 A motion was made by J. Schaunaman and seconded by L. Wegener to approve the following policies: JEG – Exemptions from School Attendance; JED – Student Absences and Excuses. All members voting aye, the motion carried.

L. Kuschel presented Open Enrollment Application #OE 22-08 for the Board's approval.

ACTION NO: 3284 A motion was made by J. Evenson and seconded by S. Johnson to approve Open Enrollment Application #OE 22-08. All members voting aye, the motion carried.

As a public entity, all leases must be made public through the bidding process at the end of the lease agreements. Bid advertisements will be placed in the Courier, with approval of 3-year leases at the December board meeting. The leases will begin Spring 2022.

ACTION NO: 3285 A motion was made by J. Evenson and seconded by J. Schaunaman to approve advertising for land and hay lease bids. All members voting aye, the motion carried.

The district would like to entertain the option to review other insurance brokerages for property/liability insurance. School board approved written notice of its intention of receiving bids or quotes for a subsequent coverage year, no later than December 1 of any coverage year, is required for Associated School Board Protective Trust insurance.

ACTION NO: 3286 A motion was made by S. Johnson and seconded by J. Schaunaman to authorize Business Manager to pursue quotes/RFP for Property/Liability Insurance. All members voting aye, the motion carried.

Next Month's Meeting – December 13, 2021: Coop Architects, approval of land and hay lease bids, school board scholarship, establish date of school board election, select IPP committee, approve Safe Return Plan reauthorization.

#### ADMINISTRATIVE REPORTS:

David Peterson reported on asbestos inspection, Fire Marshal inspection and winterizing.

Mr. Frederick congratulated all fall activity groups and sports teams. Mid-terms are November 19. He reported working on Senior privileges for second semester, PBIS recognition, daily attendance and college and career readiness.

Mrs. Hoeke reported on Comprehensive Needs Assessment survey results and behavior.

Dr. Moen reported on fire safety training at Westside, annual hayride, upcoming Veterans Day convoy and Christmas concert, Kinder Than Necessary awards and office referrals. Staff are focusing on direct explicit instruction. She gave a shoutout to staff who are making adjustments as necessary to support Westside.

Dr. Greseth gave a shoutout to Special Education staff. The annual child count will be completed in December. There has been an increase in the number of students needing support. A compliance review will take place in December.

#### SUPERINTENDENT REPORT:

2021-22 official enrollment for the district is 933.23 students, up from last year's final enrollment of 918.56 students, for an increase of 14.67 students. ESSER funding was reviewed. We are waiting on proposal for Phase 1 Design Services from Coop Architects. Dr. Meyer reported on the upcoming legislative session and SDHSAA approval of fastpitch softball.

ACTION NO: 3287        A motion was made by C. Deutsch and seconded by J. Schaunaman to move into executive session at 6:50 p.m.to discuss Personnel (SDCL 1-25-2 (1) ) and Legal (SDCL 1-25-2 (3) ). All members voting aye, the motion carried.

Pres. Rice resumed the regular meeting at 7:16 p.m.

ACTION NO: 3288        A motion was made by J. Schaunaman and seconded by J. Evenson to adjourn the meeting at 7:16 p.m. All members voting aye, the motion carried.

Lori Kuschel, Business Manager

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